English · Grade 10 · Writing

Formal Complaint · A cancelled service · Level: mittel · Target: 170–190 words

Task: Document facts and request a remedy.

Write a formal complaint with the title **A cancelled service**.

Checklist

■ Use the required text type and a suitable opening.

■ Include every content point from the task.

■ Put ideas in a clear order and use your own words.

■ Check verb forms, word order, spelling and punctuation.

Plan: opening – main points – ending

Your text

Self-check and solution guidance

Complete the text first. Then open the guidance. It contains a model outline and transparent criteria, but your own wording is expected.

Open guidance and criteria
https://uebungsblaetter.sekundarschule-ausleben.de/loesungen/englisch/klasse-10/writing/Writing_05_mittel.html